

LATEST INFORMATION i.e. TILL JUNE, 2018
16 ANNEXURES OF RTI ACT'2005

ANNEXURE-1
PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN
RULE 4 (1) (b) (i) OF THE RIGHT TO INFORMATION ACT, 2005
(The Particulars of the organization, function and duties)

Sr. No.	Name of the organization/Department/Board/Corporation/ Institution	Function and duties (in brief)																												
1.	Name and address of the Organization	Government College for Women, Sector 10-D, Chandigarh (www. gpwchd.edu.in)																												
2.	Government Polytechnic for Women, Sector 10-D, Chandigarh <u>Details of Courses:-</u>	The function and duties of the Institute are as given below:- Government Polytechnic for Women, Sector 10-D, Chandigarh Institute established by Chandigarh Administration to provide technical education at Diploma level. The college is imparting training in six key Diploma/Engineering branches of three years Diploma Course i.e. Modern Office Practice, Library and Information Science, Architectural Assistantship; Interior Design & Decoration; Electronics and Communication Engineering and Two years Diploma in Pharmacy																												
	<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name of Course/Trade</th> <th>Sanctioned Seats</th> <th>Duration</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Diploma in Pharmacy</td> <td>40</td> <td>Two Years</td> </tr> <tr> <td>2.</td> <td>Modern Office Practice</td> <td>30</td> <td>Three Years</td> </tr> <tr> <td>3.</td> <td>Library & Information Science</td> <td>30</td> <td>Three Years</td> </tr> <tr> <td>4.</td> <td>Architectural Assistantship</td> <td>30</td> <td>Three Years</td> </tr> <tr> <td>5.</td> <td>Interior Design & Decoration</td> <td>30</td> <td>Three Years</td> </tr> <tr> <td>6.</td> <td>Electronics & Communication Engineering</td> <td>40</td> <td>Three Years</td> </tr> </tbody> </table>	Sr. No.	Name of Course/Trade	Sanctioned Seats	Duration	1.	Diploma in Pharmacy	40	Two Years	2.	Modern Office Practice	30	Three Years	3.	Library & Information Science	30	Three Years	4.	Architectural Assistantship	30	Three Years	5.	Interior Design & Decoration	30	Three Years	6.	Electronics & Communication Engineering	40	Three Years	
Sr. No.	Name of Course/Trade	Sanctioned Seats	Duration																											
1.	Diploma in Pharmacy	40	Two Years																											
2.	Modern Office Practice	30	Three Years																											
3.	Library & Information Science	30	Three Years																											
4.	Architectural Assistantship	30	Three Years																											
5.	Interior Design & Decoration	30	Three Years																											
6.	Electronics & Communication Engineering	40	Three Years																											

List of Staff

Sr.No.	Name of Staff	Designation
Interior Design & Decoration Department		
01	Mrs. Gurleen Kaur	Principal, O/I IDD
02.	Ms. Neetika Kapoor	Lecturer
Modern Office Practice Department		
03.	Dr Rajesh Kumar Jhamb	Lecturer
04.	Dr Surinder Pal Chauhan	Lecturer
05.	Sh. Anil Kumar T Chilakwad	Lecturer
06.	Ms. Sonika Saini	Lecturer
Library & Information Science Department		
07.	Ms Poonam.	O/I / LIS
08.	Mrs. Deepi Ravish	Lecturer
Architecture Assistantship Department		
09.	Smt. Navneet Kaur.	O/I / AA Course
10.	Sh.Anil Verma	Lecturer
11.	Dr Richa Tiwari	Lecturer
12.	Mrs Jasvir Kaur	Lecturer (on Deputation)
Electronics & Communication Engineering Department		
13.	Sh.Gagandeep Singh	O/I / ECE
14.	Sh. Jeetendra Bagde.	Lecturer
15.	Mrs. Anju Verma Lakhani	Lecturer
Applied Sciences Department		
16.	Sh.Pankaj Kapoor	O/I/ App. Science
17.	Ms Madhu Mann	Lecturer (On Deputation)
MAIN OFFICE/ SUPPORTING STAFF		
1.	Sh. Krishan Pal	Sr. Asstt.
2.	Sh. Rajinder Singh	Sr. Asstt.
3.	Mrs. Anita Kaushal,	Hostel Warden
4.	Mrs. Raman Dogra ,	Jr. Scale Stenographer.
5.	Sh. Rajesh Tiwari	Clerk.
6.	Sh. Hari Krishan	Clerk.
7.	Sh. Vijay Kumar Arya	Clerk
8.	Mrs. Neelam Rani,	Nurse
9.	Mrs. Neelam Nagpal	Librarian.
10.	Mrs. Shilpa Srivastava	Library Restorer
11.	Sh. Om Prakash,	Lab.Assistant

12.	Mrs. Shashi Kashyap	Lab.Assistant
DETAILS OF FACULTY ON CONTRACTUAL BASIS		
Sr. No	Name of Staff Members	Designation
1	Mrs. Pushpinder Kaur	Lecturer in PH
2	Mrs. Monika Goyal	Lecturer in PH
3	Mrs. Suman Verma	Lecturer in PH
4	Ms. Komal	Lecturer in in PH
5	Mrs. Charanjit Kaur	Lecturer in LIS
6	Mrs. Rati Sharma	Lecturer in IDD
7	Mrs. Ruchika Uppal	Lecturer in IDD
8	Mrs. Neha Sharma	Lecturer in AA
9	Mrs. Gurinder Kaur	Lecturer in AA
10	Mrs. Pratibha Kaushik	Lecturer in ECE
11	Mrs. Madhuri Sehgal	Lecturer in App. Sci.
12	Mr. Ranjeet Singh Boparai	Workshop Supdt.
List of Guest Faculty engaged temporarily		
Sr.No.	Name	
1.	Ms. Jagdeep Kaur	Guest Faculty in AA
2.	Ms. Anupama	Guest Faculty in PH
3.	Ms. Deepshikha	Guest Faculty in PH and App.Sci.
4.	Ms. Urmila Sharma	Guest Faculty in LIS
5.	Ms. Shaweta Sharma	Guest Faculty in LIS
6.	Er. Amit Paul	Guest Faculty in ECE
7.	Ms. Shaminder Kaur	Guest Faculty in IDD
8.	Ms. Meenakshi	Guest Faculty in IDD
9.	Mr. Jobanpreet Singh	Guest Faculty in LIS
10.	Ms. Megha Dhiman	Guest Faculty in MOP
11.	Ms. Itisha	Guest Faculty in PH
12.	Ms. Sakshi	Guest Faculty in App. Physics (App. Science)
Group 'D' Staff		
1.	Sh. Ram Avadh	Peon
2.	Sh. Rup Lal	Peon.
3.	Sh. Sunder Singh,	Lab.Attendant
4.	Sh. Guna Nand	Lab.Attendant
5.	Sh. Sarabjit Singh,	Lab.Attendant
6.	Sh. Sanjeev Kumar	Lab.Attendant
7.	Sh. Rajesh Kumar,	Lab.Attendant
8.	Sh. Chandan Singh,	Chowkidar
9.	Sh. Charan Singh,	Chowkidar
10.	Sh. Puran Singh	Chowkidar
11.	Sh. Brij Lal,	WSA
12.	Sh. Sanjeev Kumar	WSA
13.	Sh. Punna Lal	Sweeper
14.	Hari Shankar	Mali
Group 'D' staff engaged through Outsourcing		
1.	Sh. Jasbir Singh	Multi Tasking Staff
2.	Sh. Sukhwinder Pal	Multi Tasking Staff
3.	Sh. Shiv Murat	Multi Tasking Staff
4.	Sh. Sahil	Multi Tasking Staff
5.	Smt. Shashi Bala	Multi Tasking Staff
6.	Smt. Reena	Multi Tasking Staff
7.	Smt. Sonika	Multi Tasking Staff
8.	Sh. Raj Bahadur	Multi Tasking Staff
9.	Smt. Kanta Rani	Multi Tasking Staff

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-2

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b) (ii) OF THE RIGHT TO INFORMATION ACT, 2005

(The powers and duties of the officers and employees)

Name of Department/Board/Corporation/Institution/Office:

Government Polytechnic for Women, Sector 10 – D, Chandigarh.

Sr. No	Name of Post	Power and duties (in brief)
REGULAR FACULTY		
1.	Ms. Gurleen Kaur	Administrative & General supervision of Institute, Supervision of the Interior Design and Decoration department under her control and to teach the diploma students in theory subject as well as practical.
MODERN OFFICE PRACTICE		
2.	Dr. Rajesh Kumar Jhamb, O/I/Lecturer	Supervision of the department of Modern Office Practice and to teach the diploma students.
3.	Dr. Surender Pal Chauhan, Lecturer	To teach the diploma students in the subject of theory as well as Practical, Drawing & Disbursing Officer.
4.	Sh. Anil Kumar T Chilakwad, Lecturer	To teach the diploma students in the subject of theory as well as practical.
5.	Ms. Sonika Saini, Lecturer	To teach the diploma students in the subject of theory as well as practical.
LIBRARY & INFORMATION SCIENCE		
6.	Ms. Poonam, O/I/Lecturer	Supervision of the Library and Information Science department under her control and to teach the diploma students in theory subject as well as practical.
7.	Ms. Deepi, Lecturer	To teach the diploma students in the subject of theory as well as Practical.
ARCHITECTURAL ASSISTANTSHIP		
8.	Ms. Navneet Kaur, O/I/Lecturer	Supervision of the Architectural Assistantship department under her control and to teach the diploma students in theory subject as well as practical.
9.	Sh. Anil Verma, Lecturer	To teach the diploma students in the subject of theory as well as practical. Looking after the affairs of NSS activities as NSS Officer.
10.	Dr. Richa Tiwari, Lecturer	To teach the diploma students in the subject of theory as well as practical.
INTERIOR DESIGN & DECORATION		
11.	Ms. Neetika Kapoor, Lecturer	To teach the diploma students in the subject of theory as well as practical.
ELECTRONICS & COMMUNICATION ENGINEERING		
12.	Sh. Gagandeep Singh, O/I/Lecturer	Supervision of the Electronics and Communication Engg. department under his control. To teach the diploma students of ECE in the subject of theory as well as practical, CPIO-RTI.
13.	Sh. Jeetendra Bagde, Lecturer	To teach the diploma students in the subject of theory as well as practical.
14.	Ms. Anju Verma Lakhani, Lecturer	To teach the diploma students in the subject of theory as well as practical.
APPLIED SCIENCES		
15.	Sh. Pankaj Kapoor, O/I/Lecturer	Supervision of the trades under his control and to teach the diploma students in theory subject as well as practical.
DEPUTATION		
16.	Ms. Jasvir Kaur, Lecturer	To teach the diploma students in the subject of theory as well as practical of AA Course.
17.	Ms. Madhu Mann, Lecturer	To teach the diploma students in the subject of theory as well as Practical in Applied Sciences.
GROUP B		
18.	Sh. Krishan Pal, Senior Assistant	Dealing in Accounts/Medical Bills.
19.	Sh. Rajinder Singh, Senior Assistant	Dealing in establishment, RTI and Court Cases.
20.	Ms. Anita Kaushal, Hostel Warden	Looking after the affairs of hostel as Hostel Warden.

GROUP C		
21.	Ms. Raman Dogra, Junior Scale Stenographer	Attached with Principal, to deal in leave record of office staff and all HOD/O/Is and TA seat.
22.	Sh. Rajesh Kumar Tiwari, Clerk	Looking after the affairs of Store/Purchase.
23.	Sh. Hari Krishan, Clerk	Looking after the affairs of cashier.
24.	Sh. Vijay Kumar Arya, Clerk	Attached with the Establishment Branch to assist the Senior Assistant.
25.	Ms. Neelam Rani, Nurse	Provide healthcare to students & staff and perform health screenings.
26.	Ms. Neelam Nagpal, Librarian	To look after the affairs of Institution library.
27.	Ms. Shilpa Srivastava, Library Restorer	To assist Librarian in affairs of library.
28.	Sh. Om Prakash, Lab Assistant	Looking after the Labs of Pharmacy Department and Accounts Branch.
29.	Ms. Shashi Kashyap, Lab Assistant	Looking after the Labs of Pharmacy Department and the seat of Student Fund.
Contractual Faculty/Staff		
30.	Ms. Rati Sharma, Lecturer	To teach the diploma students in the subject of theory as well as practical.
31.	Ms. Pushpinder Kaur, Lecturer	To teach the diploma students in the subject of theory as well as practical.
32.	Ms. Monika Goyal	To teach the diploma students in the subject of theory as well as practical.
33.	Ms. Ruchika Uppal, Lecturer	To teach the diploma students in the subject of theory as well as practical.
34.	Ms. Charanjit Kaur, Lecturer	To teach the diploma students in the subject of theory as well as practical.
35.	Ms. Suman Verma, Lecturer	To teach the diploma students in the subject of theory as well as practical.
36.	Ms. Komal, Lecturer	To teach the diploma students in the subject of theory as well as practical.
37.	Ms. Neha Sharma, Lecturer	To teach the diploma students in the subject of theory as well as practical.
38.	Ms. Gurinder Kaur, Lecturer	To teach the diploma students in the subject of theory as well as practical.
39.	Ms. Pratibha Kaushik, Lecturer	To teach the diploma students in the subject of theory as well as practical.
40.	Ms. Madhuri Sehgal, Lecturer	To teach the diploma students in the subject of theory as well as practical.
41.	Mr. Ranjeet Singh Boparai, Workshop Superintendent.	To teach the diploma students in the subject of theory as well as practical.
GROUP -D STAFF		
42.	Sh. Ram Avadh, Peon	Supporting Staff in AA Course, IDD and Applied Science.
43.	Sh. Rup Lal, Peon	Supporting Staff in Modern Office Practice, LIS and Library.
44.	Sh. Sunder Singh, Lab Attendant	Supporting Staff in Lab.
45.	Sh. Guna Nand, Lab Attendant	Supporting Staff in Lab.
46.	Sh. Sarabjit Singh, Lab Attendant	Supporting Staff in Lab.
47.	Sh. Sanjeev Kumar, Lab Attendant	Supporting Staff in Lab.
48.	Sh. Rajesh Kumar, Lab Attendant	Supporting Staff in Lab.
49.	Sh. Chandan Singh, Chowkidar	Watch and Ward duty.
50.	Sh. Charan Singh, Chowkidar	Watch and Ward duty.
51.	Sh. Pura Singh, Chowkidar	Watch and Ward duty.
52.	Sh. Brij Lal, WSA	Supporting Staff in Workshop.
53.	Sh. Sanjeev Kumar, WSA	Supporting Staff in Workshop.
54.	Sh. Punna Lal, Sweeper	Cleaning of Institution premises.
55.	Sh. Hari Shankar, Mali	Gardening in the premises.

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-3

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b) (iii) OF THE RIGHT TO INFORMATION ACT, 2005

(The procedure followed in the decision making process, including channels of supervision and accountability)

Name of the Department/Board/Corporation /Institution/Office:
Government Polytechnic for Women, Sector 10-D, Chandigarh

Sr. No.	Name /Type of work	Level at which the case is intimated. (Name of the Post)	Name of the post which deal with the case before the decision making authority.	Level at which decision is made (Name of the post)
1.	Office work	Dealing Assistant	Office Superintendent	Principal
2.	Hostel affairs	Supervisor	Hostel Warden	Principal
3.	Building Maintenance	O/I Building	O/I Building	Principal
4.	Cleanliness	O/I Sanitation	Committee constituted by Principal	Principal
5.	Security	O/I Watch & Ward	Committee constituted by Principal	Principal
6.	Students Extra Curricular activities	Secretary Student Council	President Student Council	Principal
7.	Students Academic Activities	Tutor Incharge	Head of the departments	Principal
8.	Training & Placement of students	Placement Officer	Member of Placement Cell	Principal
9.	Computerization/Cashless	O/I CSE/Drawing & Disbursing Officer	O/I CSE/Drawing & Disbursing Officer	Principal
10.	College Prospectus	O/I Prospectus	Committee constituted by Principal	Principal

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-4

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b) (iv) OF THE RIGHT TO INFORMATION ACT, 2005

(The norms set for the discharge of its functions)

Name of the Department/Board/Corporation /Institution/Office:

Government Polytechnic for Women, Sector 10-D, Chandigarh

Sr. No.	Item of Work	Norms set by the department (number of days taken for decision making)
1.	Training work	As per time schedule mentioned in the trades syllabus prescribed by PSBTE & IT Chandigarh.
2.	Office work	As per general rules & Govt. instructions of DTE, U.T. Chandigarh from time to time & keeping in view of the urgency of the work
3.	Security	Immediate action.
4.	Cleanliness	Keeping in view of the urgency of the work.
5.	Hostel affairs	Keeping in view of the urgency of the matter.
6.	Building maintenance	Keeping in view of the urgency of the maintenance work.

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-5

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b) (v) OF THE RIGHT TO INFORMATION ACT, 2005

(The rules, regulations, instructions, manuals and records, held by it or under control or used by employees for discharging functions)

Name of the Department/Board/Corporation /Institution/Office:

Government Polytechnic for Women, Sector 10-D, Chandigarh

Sr. No.	Name of the Act	Name of the Rules	Name of the Manuals	Instructions (Write circular No. /date	Any other Record/ Documents
1.	----	Condition of service of UT Chd. Employees Rules 1992	Punjab Civil Services Rules	Instructions issued by Chd. Admn. from time to time	N.A.
2.	----	Gen. rules & regulations for the students	Prospectus for the session 2018-2019.	Approved Prospectus containing instructions issued by Chandigarh Administration from time to time.	N.A.

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-6

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1)
(b) (vi) OF THE RIGHT TO INFORMATION ACT, 2005**

(Statement of the categories of documents that are held or under control)

Name of the Department/Board/Corporation /Institution/Office:

Government Polytechnic for Women, Sector 10-D, Chandigarh

Sr.No.	Category of documents
1.	Annual Confidential Reports of the staff
2.	Annual Property Return of the staff

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-7

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b) (vii) OF THE RIGHT TO INFORMATION ACT, 2005

(The Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of policy or implementation thereof.)

Name of the Department/Board/Corporation /Institution/Office:
Government Polytechnic for Women, Sector 10-D, Chandigarh

Sr. NO.	Details/Type of arrangements made
1.	Suggestion Box at the check post of main gate.

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-8

PUBLICATION OF INFORMTION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b) (viii) OF THE RIGHT TO INFORMATION ACT, 2005

(Statement of the boards, councils, committees and other bodies.)

Name of the Department/Board/Corporation /Institution/Office:
Government Polytechnic for Women, Sector 10-D, Chandigarh

Sr. NO.	Name of the Board (S)	Name of the council (S)	Name of the Committee (S)	Name of the bodies (S) constituted by the Deptt.	Whether meetings of these bodies are open to the public (yes/No)	Whether the minutes of such meetings are accessible for public. (yes/No)
1.	----	Student Council	(i) Mess and Canteen committee (ii) Cultural & sports committee (iii) Sexual Harassment Committee (iv) Sports Committee (v) Discipline Committee (vi) NCC (vii) NSS (viii) Cultural Activities (ix) House Allotment Committee	-----	No	No

Principal,
 Govt. Polytechnic for Women,
 Chandigarh.

ANNEXURE-9

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1) (b) (ix) OF THE RIGHT TO INFORMATION ACT, 2005

(Directory of the officers and employees) Name of the Department/Board/Corporation/Institution/Office:
Government Polytechnic for Women, Sector 10-D, Chandigarh.

Sr. No.	Name of the officer/employee	Designation	Contact No.
Group-A			
1.	Ms. Gurleen Kaur	Principal	0172-2740476, 0172-2748021
2.	Dr. Rajesh Kumar Jhamb	Lecturer	0172-2740476, 0172-2748021
3.	Ms. Poonam	Lecturer	0172-2740476, 0172-2748021
4.	Dr. Surender Pal Chauhan	Lecturer	0172-2740476, 0172-2748021
5.	Sh. Gagandeep Singh	Lecturer	0172-2740476, 0172-2748021
6.	Ms. Navneet Kaur.	Lecturer	0172-2740476, 0172-2748021
7.	Sh. Anil Verma	Lecturer	0172-2740476, 0172-2748021
8.	Sh. Jeetendra Bagde.	Lecturer	0172-2740476, 0172-2748021
9.	Ms. Anju Verma Lakhani	Lecturer	0172-2740476, 0172-2748021
10.	Sh. Anil Kumar T Chilakwad	Lecturer	0172-2740476, 0172-2748021
11.	Dr. Richa Tiwari	Lecturer	0172-2740476, 0172-2748021
12.	Ms. Deepi	Lecturer	0172-2740476, 0172-2748021
13.	Sh. Pankaj Kapoor	Lecturer	0172-2740476, 0172-2748021
14.	Ms. Neetika Kapoor	Lecturer	0172-2740476, 0172-2748021
15.	Ms. Sonika Saini	Lecturer	0172-2740476, 0172-2748021
Hr. Deputationist – B			
16.	Ms. Jasvir Kaur	Lecturer	0172-2740476, 0172-2748021
17.	Ms. Madhu Mann	Lecturer	0172-2740476, 0172-2748021
Group-B			
18.	Sh. Krishan Pal	Senior Assistant	0172-2740476, 0172-2748021
19.	Sh. Rajinder Singh	Senior Assistant	0172-2740476, 0172-2748021
20.	Smt. Anita Kaushal	Hostel Warden	0172-2740476, 0172-2748021
Group-C			
21.	Ms. Raman Dogra	Junior Scale Stenographer	0172-2740476, 0172-2748021
22.	Sh. Rajesh Kumar Tiwari	Clerk	0172-2740476, 0172-2748021
23.	Ms. Neelam Nagpal	Librarian	0172-2740476, 0172-2748021
24.	Ms. Neelam Rani	Nurse	0172-2740476, 0172-2748021
25.	Sh. Om Prakash	Lab Assistant	0172-2740476, 0172-2748021
26.	Ms. Shashi Kashyap	Lab Assistant	0172-2740476, 0172-2748021
Group-D			
27.	Sh. Ram Avadh	Peon	0172-2740476, 0172-2748021
28.	Sh. Rup Lal	Peon	0172-2740476, 0172-2748021
29.	Sh. Sunder Singh	Lab Attendant	0172-2740476, 0172-2748021
30.	Sh. Guna Nand	Lab Attendant	0172-2740476, 0172-2748021
31.	Sh. Sarabjit Singh	Lab Attendant	0172-2740476, 0172-2748021
32.	Sh. Sanjeev Kumar	Lab Attendant	0172-2740476, 0172-2748021
33.	Sh. Rajesh Kumar	Lab Attendant	0172-2740476, 0172-2748021
34.	Sh. Chandan Singh	Chowkidar	0172-2740476, 0172-2748021
35.	Sh. Charan Singh	Chowkidar	0172-2740476, 0172-2748021
36.	Sh. Puran Singh	Chowkidar	0172-2740476, 0172-2748021
37.	Sh. Brij Lal	Workshop Attendant	0172-2740476, 0172-2748021
38.	Sh. Sanjeev Kumar	Workshop Attendant	0172-2740476, 0172-2748021
39.	Sh. Punna Lal	Sweeper	0172-2740476, 0172-2748021
40.	Sh. Hari Shankar	Mali	0172-2740476, 0172-2748021
Group-C NPS			
41.	Sh. Hari Krishan	Clerk	0172-2740476, 0172-2748021
42.	Sh. Vijay Kumar Arya	Clerk	0172-2740476, 0172-2748021
43.	Ms. Shilpa Srivastava	Library Restorer	0172-2740476, 0172-2748021

Contractual Lecturer Group A

44.	Ms. Pushpinder Kaur	Lecturer	0172-2740476, 0172-2748021
45.	Ms. Monika Goyal	Lecturer	0172-2740476, 0172-2748021
46.	Ms. Suman Verma	Lecturer	0172-2740476, 0172-2748021
47.	Ms. Komal	Lecturer	0172-2740476, 0172-2748021
48.	Ms. Charanjit Kaur	Lecturer	0172-2740476, 0172-2748021
49.	Ms. Rati Sharma	Lecturer	0172-2740476, 0172-2748021
50.	Ms. Ruchika Uppal	Lecturer	0172-2740476, 0172-2748021
51.	Ms. Neha Sharma	Lecturer	0172-2740476, 0172-2748021
52.	Ms. Gurinder Kaur	Lecturer	0172-2740476, 0172-2748021
53.	Ms. Pratibha	Lecturer	0172-2740476, 0172-2748021
54.	Ms. Madhuri	Lecturer	0172-2740476, 0172-2748021
55.	Mr. Ranjeet Singh Boparai	Workshop Superintendent	0172-2740476, 0172-2748021

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-10

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED
IN RULE 4(1)(b)(x) OF THE RIGHT TO INFORMATION ACT, 2005.**

(Monthly remuneration received by the officers and employees)

Name of the Department/Board/Corporation/Institution/Office:-

Government Polytechnic for Women, Sector 10-D, Chandigarh.

Sr. No.	Name of the officer/employee	Designation	Monthly Emoluments
Group-A			
1	Ms. Gurleen Kaur	Lecturer	175420/-
2	Dr. Rajesh Kumar Jhamb	Lecturer	175420/-
3	Ms. Poonam	Lecturer	175420/-
4	Dr. Surender Pal Chauhan	Lecturer	158403/-
5	Sh. Gagandeep Singh	Lecturer	165369/-
6	Ms. Navneet Kaur.	Lecturer	153802/-
7	Sh. Anil Verma	Lecturer	165369/-
8	Sh. Jeetendra Bagde	Lecturer	153802/-
9	Ms. Anju Verma Lakhani	Lecturer	155917/-
10	Sh. Anil Kumar T Chilakwad	Lecturer	140802/-
11	Ms. Madhu Mann	Lecturer	129688/-
12	Dr. Richa Tiwari	Lecturer	90656/-
13	Ms. Deepi	Lecturer	102493/-
14	Sh. Pankaj Kapoor	Lecturer	102493/-
15	Ms. Neetika Kapoor	Lecturer	102493/-
16	Ms. Sonika Saini	Lecturer	99526/-
17	Ms. Jasvir Kaur	Lecturer	108649/-
Group-B			
18	Sh. Krishan Pal	Senior Assistant	76000/-
19	Sh. Rajinder Singh,	Senior Assistant	67660/-
20	Smt. Anita Kaushal	Hostel Warden	77844/-
Group-C			
21	Ms. Raman Dogra	Junior Scale Stenographer	55008/-
22	Sh. Rajesh Kumar Tiwari	Clerk	57152/-
23	Ms. Neelam Rani	Nurse	86831/-
24	Ms. Neelam Nagpal	Librarian	64625/-
25	Sh. Om Prakash	Lab Assistant	41481/-
26	Ms. Shashi Kashyap	Lab Assistant	41231/-
Group-D			
27	Sh. Ram Avadh	Peon	51209/-
28	Sh. Rup Lal	Peon	44712/-
29	Sh. Sunder Singh	Lab Attendant	51209/-
30	Sh. Guna Nand	Lab Attendant	49314/-
31	Sh. Sarabjit Singh	Lab Attendant	45482/-
32	Sh. Sanjeev Kumar	Lab Attendant	51268/-
33	Sh. Rajesh Kumar	Lab Attendant	46885/-
34	Sh. Chandan Singh	Chowkidar	42576/-
35	Sh. Charan Singh	Chowkidar	51268/-
36	Sh. Puran Singh	Chowkidar	48065/-
37	Sh. Brij Lal	WSA	43504/-
38	Sh. Sanjeev Kumar	WSA	33082/-
39	Sh. Punna Lal	Sweeper	46707/-
40	Sh. Hari Shankar	Mali	43303/-
Group - C			
41	Sh. Hari Krishan	Clerk	57152/-
42	Sh. Vijay Kumar Arya	Clerk	39830/-
43	Ms. Shilpa Srivastava	Library Restorer	31272/-

Contractual Lecturer Group A			
44	Ms. Pushpinder Kaur	Lecturer	55440/-
45	Ms. Monika Goyal	Lecturer	55440/-
46	Ms. Suman Verma	Lecturer	55440/-
47	Ms. Komal	Lecturer	53652/-
48	Ms. Charanjit Kaur	Lecturer	55440/-
49	Ms. Rati Sharma	Lecturer	55440/-
50	Ms. Ruchika Uppal	Lecturer	55440/-
51	Ms. Neha Sharma	Lecturer	55440/-
52	Ms. Gurinder Kaur	Lecturer	53652/-
53	Ms. Pratibha	Lecturer	55440/-
54	Ms. Madhuri	Lecturer	55440/-
55	Mr. Ranjeet Singh Boparai	Workshop Superintendent	60245/-

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-11

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xi) OF THE RIGHT TO INFORMATION ACT, 2005.

(Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made) Detailed Headwise BE 2020-2021.

Name of the Department/Board/Corporation/Institution/Office:-
Government Polytechnic for Women, Sector 10-D, Chandigarh

Sr. No.	Head/Item of the Budget	Budget Estimate
DDO Code 354		(Amount in Thousands)
1.	2203-Technical Education	
	01-Directorate of Technical Education	
	105-Polytechnic	
	03-Government Polytechnic for Women	
	03 00 01- Salaries	54580
	03 00 02 - Wages	3330
	03 00 06 - Medical Treatment	639
	03 00 11- Domestic Travel Expenses	nil
	03 00 13 - Office Expenses	1500
	03 00 16 - Publications	nil
	03 00 26 - Advertising and Publicity	139
	03-Government Polytechnic for Women	60188
	Total: 2203	60188
2.	4202-Capital Outlay on Education, Sports, Arts and Culture.	
	02-Technical Education	
	105-Engineering/Technical Colleges and Institutes	
	05-Directorate of Technical Education	
	05 00 52 – Machinery and Equipment	186
	Total:4202	186
	Total (1+2)	60374

Principal,
Govt. Polytechnic for Women,
Chandigarh.

ANNEXURE-12

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xii) OF THE RIGHT TO INFORMATION ACT, 2005.

(The manner of execution of subsidy Programmes, including the amounts allocated and the details of beneficiaries of such Programmes)

Name of the Department/Board/Corporation/Institution/Office:-
Government Polytechnic for Women, Sector 10-D, Chandigarh.

Sr. No.	Scheme under subsidy given.	Manner of execution of subsidy programme.	Amount allocated (Rs.).	Details of beneficiaries.
		Not applicable		

Principal,
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Chandigarh.

ANNEXURE-13

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4(1)(b)(xiii) OF THE RIGHT TO INFORMATION ACT, 2005.

(Particulars of recipients of concessions, permits or authorizations granted.)

Name of the Department/Board/Corporation/Institution/Office:

Government Polytechnic for Women, Sector 10 - D, Chandigarh.

TFWS

Sr. No.	Concessions/Permit/Authorization Grant	Name	Address
1.	Tuition fee concession	Tanu Suri, AA 2 nd Sememster	#6738-B, Sector 56, Chandigarh.
2.	Tuition fee concession	Shailza Kumari, AA, 4 th Semester	D/o Sanjeev Kumar, Adarsh Nagar, Naya Gaon, Distt. S.A.S Nagar.
3.	Tuition fee concession	Savita, ECE, 4 th Semester	D/o Late Sewak Ram, #1529, Transit House, Sector – 52, Chandigarh.
4.	Tuition fee concession	Jyoti, ECE, 6 th Semester	D/o Raj Kumar, #647, Sector 33-B, Chandigarh.
5.	Tuition fee concession	Payal Dhiman, ECE, 6 th Semester	D/o Surinder Kumar, #124, Street No. 9, Manimajra.
6.	Tuition fee concession	Preeti Singh, IDD, 6 th Semester	D/o Om Prakash, #822-A, Industrial Area, Phase-I, Chandigarh.
7.	Tuition fee concession	Aarti, LIS, 6 th Semester	D/o Jagdish Lal, #173, Sector 11, Chandigarh.
8.	Tuition fee concession	Akansha Bisht, MOP, 2 nd Semester	D/o Jeewan Singh Bisht, Village Khaniya, P.O. Pant Kotli Ranikhet, Almora, Uttrakhand.
9.	Tuition fee concession	Sonia, MOP, 4 th Semester	#747, Sector 56, Chandigarh.
10.	Tuition fee concession	Amisha, MOP, 6 th Semester	D/o Pappu, #308, PEC, Sector 12, Chandigarh.

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Chandigarh.

ANNEXURE-14

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b) (xiv) OF THE RIGHT TO INFORMATION ACT, 2005

(Details in respect of the information, available, reduced in an electronic form)

**Name of the Department/Board/Corporation /Institution/Office:
Government Polytechnic for Women, Sector-10 D, Chandigarh**

Sr. No.	Type of information
All the information concerning the institute as reduced in an electronic form is available on the Website www.gpwchd.edu.in of the institute.	

Principal,
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Chandigarh.

ANNEXURE-15

PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b) (xv) OF THE RIGHT TO INFORMATION ACT, 2005

(Particulars of facilities available to citizens for obtaining information)

**Name of the Department/Board/Corporation /Institution/Office:
Government Polytechnic for Women, Sector-10 D, Chandigarh**

Sr. No	Facilities available	Remarks (No. of days in a week/Timing etc.)
1.	Telephone (No. 0172-2740476, 2748021)	During office hours on any working days.
2.	Personal visit	During office hours on any working days.

Principal,
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Chandigarh.

ANNEXURE-16

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b)
(xvi) OF THE RIGHT TO INFORMATION ACT, 2005.**

(Name, designations and other particulars of the Public Information officers)

**Name of the Department/Board/Corporation /Institution/Office:
Government Polytechnic for Women, Sector 10 – D, Chandigarh.**

Sr. No.	Name of the Central Publication Information officer	Designation	Telephone No. (Office/Residence)	Residential Address	Assistant Central Publication Information officer	Telephone No. (Office/Residence)	Residential Address
1.	Sh. Gagandeep Singh	Lecturer	0172-2740476, 0172-2748021	# 2141, Sector-69, SAS Nagar, Mohali.	Sh. Rajinder Singh	0172-2740476, 0172-2748021	C-11,CCET Campus, Sector-26, Chandigarh.

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Chandigarh.

**PUBLICATION OF INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (b) (iii)
OF THE RIGHT TO INFORMATION ACT, 2005**

(The publication published every year)

Name of the Department/Board/Corporation /Institution/Office:
Government Polytechnic for Women, Sector 10 – D, Chandigarh

Sr. No.	Name /Type of work	Level at which the case is intimated. (Name of the Post)	Name of the post which deal with the case before the decision making authority.	Level at which decision is made (Name of the post)
1.	College Prospectus	O/I Prospectus	Committee constituted by Principal	Principal

Principal,
Govt. Polytechnic for Women,
Chandigarh.

